



101 North East Harvey Street, Grimes, Iowa 50111-2051 515.986.3036 Fax 515.986.3846

**UTILITY LIEN EXEMPTION  
REQUEST FOR NOTICE OF DELINQUENT BILL  
OWNERS CHANGE OF ACCOUNT**

Please check the appropriate box(es). If form is not completed, it will be returned.

☐ **UTILITY LIEN EXEMPTION**

The undersigned represents that he or she is the landlord of the separately metered, residential or commercial, rental property identified below, and that such property is occupied or is about to be occupied by the tenant identified below. Furthermore, the undersigned represents such neither the owner nor the tenants represent a contract buyer (contract buyers do not qualify for lien exemption). The undersigned requests an exemption from the possibility of a lien for water service to such property in accordance with section 384.84, Code of Iowa. The City of Grimes must receive a new written notice for residential property within thirty (30) business days of a change in occupancy or a change in ownership. For commercial property a new written notice must be received within ten (10) business days of a new tenant or change in ownership

☐ **REQUEST FOR NOTICE**

Pursuant to sections 384.84 Code of Iowa as amended, the undersigned hereby represents that he/she is the owner of record on the property identified below and hereby requests that he/she is given notice to the mailing address indicated below of any delinquent utility charges.

☐ **CHANGE OF ACCOUNT**

As the owner of the listed property or properties below, the undersigned authorized water service to be automatically put into his/her name upon the request for a final billing from the then existing tenant. Owner understands he/she will not be notified when this change takes place. If owner of property listed below requests a final billing, this document for that specific address will be void. Owner will notify The City of Grimes, in writing, if this document is to be permanently canceled.

SERVICE ADDRESS \_\_\_\_\_

**LANDLORD INFORMATION: REQUIRED FOR ALL SELECTIONS (PLEASE PRINT)**

Name \_\_\_\_\_

Landlord mailing address \_\_\_\_\_

Phone number \_\_\_\_\_ Landlord Email \_\_\_\_\_

**TENANT INFORMATION: REQUIRED FOR UTILITY LIEN EXEMPTION ONLY (PLEASE PRINT)**

Name \_\_\_\_\_ Date of Occupancy \_\_\_\_\_

Second Name \_\_\_\_\_ Phone number \_\_\_\_\_